

Standard collection notice for St Paul's Parish, Moss Vale

1. *St Paul's Parish, Moss Vale* collects personal information, including sensitive information, to *enable the Parish to provide religious services to its community including administering the sacraments, and pastoral care to the faithful, including to children of the faithful.* Information may need to be collected to allow us to meet our legal obligations, to provide care for children while under our supervision and to discharge our duty of care. If you reside in the Parish or otherwise use its services, the information may also be used to solicit donations and/or request and engage your services as a volunteer from time to time. As a member of the faithful or someone who wishes to become a member or participate in the Parish, you agree that the Parish will be collecting information about your religious affiliation or beliefs.
2. The Parish may need to disclose your personal information to third parties for administrative and fundraising purposes such as to other Parishes, the diocese, medical practitioners and people providing services to schools, including volunteers. If we do not receive the information requested, we may not be able to provide our services, such as administering the sacraments or supervising and providing care to children.
3. Any consents that are required for the use and disclosure of the personal information collected about children will be sought from their

parents or guardians unless the child is 15 years or more, in which case the Parish may seek the child's consent if it considers this appropriate in all the particular circumstances.

4. For more information about how the Parish handles your personal information, how to access and correct it, how to make a complaint and how we handle complaints, see our privacy policy available at the Parish website.

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Contractor/Volunteer Collection Notice

1. In applying to provide your services, you will be providing *St Paul's Parish, Moss Vale* with personal including sensitive information. We can be contacted on 02 4868 1931
2. We will collect this information in order to assess your application. If you do not provide the information requested, or assist us in obtaining the information, we may not be able to consider your application.
3. We may disclose your information to a third party, including any referees whose information you have provided.
4. We may be required to conduct a criminal record check **AND/OR** collect information regarding whether you are or have been the subject of an Apprehended Violence Order and certain criminal offences before a contract can be awarded **OR** before a position as a volunteer can be offered.
5. For more information about how we handle your personal information, how to access and correct it, how to make a complaint and how we handle complaints, see our privacy Policy available at the Parish website.

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Job Application Collection Notice

1. In applying for this position, you will be providing. *St Paul's Parish, Moss Vale* with personal including sensitive information. We can be contacted by visiting our website.
2. We will collect this information in order to assess your application and you agree that we may collect, use and disclose it for this purpose. If you do not provide or assist us in obtaining, the information requested, we might not be able to consider your application.
3. We may disclose your information to any referees whose information you have provided.
4. We are required to conduct a criminal record check **AND/OR** collect information regarding whether you are or have been the subject of an AVO and certain criminal offences under Child Protection law before employment can be offered.
5. For more information about how we handle your personal information, how to access and correct it, how to make a complaint and how we handle complaints, see our privacy policy available at the Parish website.